N.O.M.A. Meeting Minutes for

September 22, 2026

On the above date at 12:55pm the New Oxford Municipal Authority met with Chairman John Spalding presiding. Authority Board members present were Vice Chairman, Jim Eisenhart, Secretary, Don Kline, Personnel, Scott Racey, and Treasurer, David Moul. Also in attendance were Kevin Fersch from Keller Engineers, Peter Ruth from Saxon & Stump, Adam Winters, Facilities Manager, and Tonia Shultz, Administrative Assistant. There were two visitors present: Darrin Catts, Oxford Township Manager and April Majka, Mayor.

Chairman Spalding addressed the visitors and asked if anyone had anything to discuss. Darrin Catts asked for the Board to review proposed plans for Oxford Township building to connect to the public sewer system via a private system to be installed by a warehousing development proposed on Brickyard Rd. The Board will review the request.

A motion to accept the minutes of the August 25, 2026 meeting was made by Eisenhart. This was then seconded by Spalding and unanimously approved by the Board.

A motion was then made by Moul to ratify the payment of bills for the month of August in the amount of $252,183.43. This was seconded by Spalding and unanimously approved by the Board.

There was no old business to discuss.

New Business

SEK Pension Plan MMO letter was presented for the Board to review for the projected 2026 pension plan contributions and administrative fees. A motion to accept and certify the SEK letter was made by Moul. It was then seconded by Racey and unanimously moved by the Board.

A letter was submitted by a resident at 339 West High Street, requesting financial relief from overages on the most recent bill. The overage charges were due to a malfunctioning toilet at the residence that caused high usage. The Board discussed the situation and unfortunately because both water and sewer services were utilized for the additional usage, relief could not be granted. The request was denied.

Manager's Report

SCADA System Update was given. Control Systems 21 has been on site installing and monitoring the new SCADA system upgrade. The cut-over from the old system to the new system should start next week.

Steadfast installed the new ladder at the Creekside pump station.

Adam discussed the proposed Oxford Township building connection to the public sewer system via the warehouse development's private system and his recommendations.

Adam has not received any response from Burkentine Builders on the dedication of Oxford Pointe.

NOMA is projected have an excess of nutrient credits. Approximately 4,705 nitrogen credits and 40 phosphorus credits. NOMA already has a prospective buyer for all the additional credits.
A motion to accept the manager's report was made by Eisenhart. It was seconded by Spalding and unanimously moved by the Board.

Engineer's Report

An update on the Summerfield development was given.

A motion to accept the engineer's report was made by Moul. This was then seconded by Eisenhart and unanimously accepted by the Board.

Solicitor's Report

Peter reached out to Burkentine as well but did not receive a response in regard to the Oxford Pointe Dedication.

Peter reached out to JA Myers in regard to what is needed yet per the Summerfield pump station agreement before dedication could be done.

A motion to accept the solicitor's report was made by Eisenhart. This was seconded by Spalding and unanimously approved by the Board.

A motion was made by Moul to allow Oxford Township to connect the Oxford Township building as shown in the proposed plans but that an agreement must be entered into by Oxford Township, NOMA, and the owners of the warehouse development in regard to the responsibility and ownership of the sewer line connection. The developer will be responsible for payment of the 32 EDUs needed for the warehouse development and the 1 EDU needed for the Oxford Township building. This motion was then seconded by Spalding and unanimously approved by the Board.

With no further business to discuss, a motion was made by Spalding to adjourn the meeting. This was seconded by Eisenhart and at 1:22pm the Board unanimously moved to adjourn the meeting.