

N.O.M.A. Meeting Minutes for

June 23, 2026

On the above date at 12:58pm the New Oxford Municipal Authority met with Chairman John Spalding presiding. Authority Board members present were Vice Chairman, Jim Eisenhart, Secretary, Don Kline, Personnel, Scott Racey, and Treasurer, David Moul. Also in attendance were Kevin Fersch from Keller Engineers, Adam Winters, Facilities Manager, Amber Gearhart, Office Manager /Asst. Secretary, and Tonia Shultz, Administrative Assistant.

A motion to accept the minutes of the May 19, 2026 meeting was made by Eisenhart. It was then seconded by Spalding and unanimously moved by the Board.

A motion was then made by Moul to ratify the payment of bills for the month of May 2026 in the amount of \$181,478.96. This was seconded by Spalding and unanimously moved by the Board.

There was no old business to discuss.

New Business

An update was given on the employee pension plan and how to address previous employees' contributions that were not cashed out when their employment ended.

Resolution 2026-5 was presented for the Board to review. Resolution 2026-5 lists old documents and request they be destroyed per the NOMA documentation retention policy. A motion to adopt Resolution 2026-5 was made by Eisenhart. It was then seconded by Spalding and unanimously moved by the Board.

Resolution 2026-6 was then presented to the Board for their review. Resolution 2026-6 outlines the increase in both the water and sewer tapping fees. Water tapping fees would increase from \$3300.00 to \$3606.00. Sewer tapping fees would increase from \$5900.00 to \$6541.00. A motion was made by Spalding to adopt Resolution 2026-6 with an effective date of July 1, 2026. This was seconded by Moul and unanimously moved by the Board.

Manager's Report

An update on the centrifuge repair project was given. The centrifuge was removed and is currently being repaired in Virginia. The date for re-installation is approximately July 6, 2026.

An update on the new SCADA system was given. Approximate date for install is mid to late July 2026.

Construction has begun on the sewer infrastructure for Hearthside Phase II at the Brethren Home. Keller Engineers has been on site overseeing the work.

Saxon & Stump and Keller Engineers have been corresponding with ERY Properties in regard to possible tapping fee reimbursement for the Summerfield development. An update will be given at the next meeting.

The punch out list for the Oxford Pointe development has been completed by Burkentine Builders. Saxon & Stump is currently working on the documents for the dedication of the water and sewer mains to the Authority.

Smoke testing was done throughout the system June 8, 2026 through June 22, 2026. Smoke testing was successful, however the smoke testing equipment had issues where it was not consistently working properly.

Hydrant flushing will be performed the week of June 29th through July 3rd.

A court date for a customer that has missed the deadline for galvanized water line replacement is scheduled for July 14, 2026. Adam Winters and Saxon & Stump, NOMA's solicitors, will be attending the court hearing.

A motion to accept the manager's report was made by Eisenhart. It was seconded by Spalding and unanimously moved by the Board.

Engineer's Report

An update was given on the progress of the Summerfield development.

An update was also given on Hearthsides Phase II at the Brethren Home.

A motion to accept the engineer's report was made by Moul. It was then seconded by Spalding and unanimously moved by the Board.

With no further business to discuss, a motion was made by Eisenhart to adjourn the meeting. This was then seconded by Spalding and at 1:27pm the Board unanimously moved to adjourn.