

NEW OXFORD MUNICIPAL AUTHORITY

RESOLUTION # 2023-2

AN AMENDMENT TO NEW OXFORD MUNICIPAL AUTHORITY’S RULES AND REGULATIONS FOR WATER AND SEWER SERVICE GOVERNING THE PAYMENT OF BILLS AND COLLECTION OF DELINQUENT ACCOUNTS.

WHEREAS, the New Oxford Municipal Authority (“NOMA”) desires to ensure prompt payment for the water and sewer service it provides to its customers; and

WHEREAS, NOMA recognizes that delinquencies do occur which result in the NOMA assuming and undertaking additional administrative costs, fees, and procedures (collectively “Expenses”) to ensure the prompt payment of such delinquent accounts; and

WHEREAS, NOMA desires to hold delinquent customers responsible for such Expenses by seeking reimbursement for Expenses.

NOW THEREFORE, it is hereby resolved that Section 7.6 of the Water and Sewer Service Rules and Regulations of the New Oxford Municipal Authority is hereby amended to read as follows:

Section 7.6 Delinquent Bills

Upon the expiration of the twenty-eight (28) day payment period, all delinquent bills for sewer and/or water shall be turned over to the NOMA Solicitor for collection. All unpaid bills shall become a lien on the property and entered pursuant to the Municipal Claim and Tax Lien Law, as amended, and shall include all penalties, interest as aforesaid, costs of lien and attorney’s fees, including, but not limited, to the following:

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**New Oxford Municipal Authority Fee Schedule
Relating to the Collection of Delinquent Accounts:**

Attorney Fees:

Fees in connection with collection and enforcement of lien
\$232.00/hour
(based upon actual time involved)

- | | |
|--|---|
| 1. Thirty (30) day collection letter to a single owner of a property. The collection letter fee shall include the cost of postage and will be assessed to an owner of a property for each occurrence of a delinquency for which a collection letter was sent to the owner. | \$50.00 plus an additional \$40.00 for each additional owner notification thereafter. |
| 2. Ten (10) day notice letter. The collection letter fee shall include the cost of postage and will be assessed to an owner of the property. | \$25.00 per notice |
| 3. Drafting and filing of Municipal Claim | \$175.00 plus filing costs |
| 4. Lien Search | \$200.00 per search |
| 5. Writ of Scire Facias | \$130.00 plus filing costs |
| 6. Ten (10) day Notice of Default | \$ 65.00 |
| 7. Response to Affidavit of Defense filed by delinquent owner(s) | \$215.00 per hour |
| 8. Judgment Documents (Inclusive)
a. Praecipe of Judgment
b. Notice of Filing Judgment
c. Affidavit of Non-Military Service | \$150.00 plus filing costs |
| 9. Sheriff Sale Execution Documents (Inclusive)
a. Praecipe for Writ of Execution
b. Rule 3129 Notice
c. Affidavit of Service to lienholder
d. Notice of Sheriff Sale
e. Preparation of Property description
f. Complete of applicable Sheriff's forms | \$450.00 plus filing costs |
| 10. Attorney attendance at a Sheriff's Sale | \$650.00 |

11. Preparation of statement of value post sheriff sale	\$130.00
12. Preparation of Motion for Alternative Service	\$130.00 plus costs of Notice
13. Satisfaction of Municipal Claim	\$65.00
14. Agreement for a Payment Plan	\$150.00

In addition to the aforementioned procedures, NOMA retains the right to terminate water service in the manner as provided by law.

Enacted as a Resolution of the New Oxford Municipal Authority this 25th day of April, 2023.

ATTEST:

Donald K. [Signature]
Secretary

BY: *W. J. Spalding*
Chairman

